



Academic Regulations

Doctor of Philosophy

Regulation Topic	PhD
Enrollment Regulations	<p>1. During course work, students must be enrolled each semester during the academic year (i.e., Fall and Winter) while in the PhD program, unless they have an approved leave of absence on file. Students may request a leave of absence with their academic advisor and must complete the appropriate paperwork.</p> <p>a. PhD students who fail to enroll in both Fall OR Winter semester of a given academic year and who do not have a leave of absence form on file will be reviewed by the PhD Program Committee and may be excluded from the program.</p> <p>2. After achieving candidacy (once qualifying examination is passed), students must enroll and register for 9991, 9992, 9993, 9994 in each of the next four academic semesters.</p> <p>a. Students who have not graduated by the end of 9994 must register for 9995, maintenance status, in order to continue in the program.</p> <p>b. The Graduate School considers registering for 9995 as a “full time” status.</p>
Progression in Non-clinical courses	<p>PhD students must maintain an overall GPA average of B (3.00) in order to progress in the program.</p> <p>a. B- is an acceptable grade as long as the student maintains a GPA average of B (3.00) in PhD course work.</p> <p>b. The GPA cannot be below a 3.00 for more than one semester.</p> <p>c. There is no limit in the number of B- grades the student receives, as long as, the student maintains a 3.00 average or above.</p>
Progression in Clinical Course	None/Not applicable
Course Repeating	<ul style="list-style-type: none"> A student must repeat a graduate course in which a grade of C+, C, or F is earned in a non-clinical course. An individual course may be repeated only once. No more than two courses may be repeated. The original grade for the course will remain on the student's transcript, but only the grade received in repetition of the course will be used in computation of the student's grade point average Students will receive University financial aid for one repeat of a course. <p>A student must complete a “Request to Repeat a Graduate Course” form, which is available on the CON website at www.nursing.wayne.edu. The completed form should be signed by their advisor, and submitted to the Director of the PhD Program for approval.</p>
WF or F grades	<p>Students who earn a WF or F (74% or below) are at risk for exclusion from the program.</p> <p>a. Although a grade of WF or F does not result in an automatic exclusion from the program, the student's overall performance in the program (e.g., grades, attainment of benchmarks to date) will be reviewed by the PhD Program Committee.</p>
Exclusion Policies	<p>PhD students will be excluded from the program for one of the following reasons:</p> <p>a. Failure to enroll for Fall OR Winter semester during an academic year. Students must enroll in one of the two semesters during an academic year unless a leave of absence form is on file.</p> <p>b. Failure to maintain an overall GPA of 3.0 for more than one semester.</p> <p>c. Students who receive a third C+, C or F in a course.</p> <p>d. Academic or nonacademic misconduct as defined by WSU.</p>



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Grade/Exclusion Appeals	<p>Grade Appeal Only the manner in which the grade was assigned can be appealed. The student assumes the burden of proof in the appeals process. Three grounds for grade appeals exist:</p> <ol style="list-style-type: none"> 1. The application of non-academic criteria in the grading process, as listed in the university's non-discrimination/affirmative action statute: race, color, sex (including gender identity), national origin, religion, age, sexual orientation, familial status, marital status, height, weight, disability, or veteran status; 2. Sexual harassment or discrimination; or 3. Evaluation of student work by criteria not directly reflective of performance relative to course requirements. <p>A student who disputes the final grade awarded for any of the above reasons should follow the steps outlined in the grade appeal process.</p> <p>Exclusion Appeal: Students must contact the College of Nursing, Assistant Dean of Enrollment and Student Affairs for the steps in the appeal process for program exclusion within ten (10) days of oral notice or postmark of written notice of exclusion.</p> <p>Academic and Non-Academic Misconduct Appeals: All reports and student appeals for academic and non-academic misconduct should follow the university code of conduct policies.</p>
Progression to Candidacy Requirements	<p>Requirements for Progression to Candidacy include the following:</p> <ul style="list-style-type: none"> • The Final Plan of Work approved by the Graduate School <ul style="list-style-type: none"> • Completion of at least 50 credit hours of didactic coursework. • Satisfactory completion of the Qualifying Exam (written and oral) • For students in the BSN-PhD program, a 6 credit pilot research project must be completed before a student is eligible to take the Qualifying Examination and advance to Candidacy Status. • The Candidacy form is signed by the committee at the same time as the Report on Doctor of Philosophy Oral Examination and then forwarded to the PhD Program Director for final signature. • Establishment of the dissertation advisory committee — its membership may change until the time the prospectus is submitted <ul style="list-style-type: none"> ○ Two dissertation committee members must have regular graduate status.
Timeline	<ul style="list-style-type: none"> • PhD Students have a seven (7) year time limit to complete all requirements for the PhD degree. • The seven-year period begins with the end of the semester during which the student was admitted to doctoral study and was taking course work toward meeting the requirements for the degree. • Note: A leave of absence does not stop the time allowed for completing the PhD degree. • Students whose seven (7) year time limit is expiring may be considered for an extension. Students must submit a request for extension, along with a letter of support from their Dissertation chair, to the PhD Program committee 6 months prior to their expiration date. • Students may be considered for a time extension provided that the Qualifying Examination has been successfully completed, the proposal has been successfully defended, and paperwork for study approval has been submitted to the IRB for review.



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	<ul style="list-style-type: none">• Subsequent extensions will not be considered in the absence of substantial progress during the previous year.• A student whose time limit has expired is regarded by the requisite committee as automatically terminated from the program unless the department submits an appropriately justified request for a time extension to the Graduate School and that request is approved.
Revalidation of Courses	<ul style="list-style-type: none">• The PhD committee reserves the right of revalidation of over-age (10 years) credits.• Credits earned at other institutions may require revalidation at the time of WSU admission.• In revalidation cases, the advisor and the student must set a terminal date for completion of all degree requirements, including such additional requirements as may be prescribed to revalidate the over-age credits.
Residency requirements	<ul style="list-style-type: none">• A minimum of thirty (30) semester hours, excluding dissertation, must be earned at WSU.• One year of residency is required and is met by completing at least six graduate credits in course work in each of two consecutive semesters, exclusive of dissertation credit hours.
Graduation requirements	<p>Degree Granting Requirements</p> <p>Candidates for the PhD in Nursing must complete a minimum of 90 credits beyond the baccalaureate degree with a cumulative grade point average of 3.0 or better.</p> <ul style="list-style-type: none">• All course work must be completed in accordance with the academic procedures of the College of Nursing as well as those governing the Graduate School graduate scholarships and degrees.