

Benchmarks for progression through the PhD program (MSN)

To be completed by students and advisors in the Nursing PhD program and submitted to the Director of the PhD Program by April 15th of each year that the student is in the program

Name:

Access ID:

Term admitted:

Signature of Advisor:

Benchmark (Year 1: 0 – 43 credit hours)	Yes	No	Notes
Attend doctoral student orientation	<input type="checkbox"/>	<input type="checkbox"/>	
Work with advisor to complete the transfer of credit form (up to 24 credits)	<input type="checkbox"/>	<input type="checkbox"/>	
Begin coursework in accordance with plan of work	<input type="checkbox"/>	<input type="checkbox"/>	
Select cognate courses that support area of inquiry	<input type="checkbox"/>	<input type="checkbox"/>	
Submit Interim Plan of Work, signed by advisor, to PhD Program Director by the end of the first semester	<input type="checkbox"/>	<input type="checkbox"/>	
Meet with academic advisor (at least once each month)	<input type="checkbox"/>	<input type="checkbox"/>	
Identify / negotiate faculty & student mentors	<input type="checkbox"/>	<input type="checkbox"/>	
Submit individual pre-doctoral fellowship application / grant proposal / other funding source by the end of the 1 st year of full-time study	<input type="checkbox"/>	<input type="checkbox"/>	
Attend College of Nursing Research Seminars and Research Day	<input type="checkbox"/>	<input type="checkbox"/>	
Participate in College of Nursing or University committees	<input type="checkbox"/>	<input type="checkbox"/>	
Co-author or author & submit a manuscript for publication	<input type="checkbox"/>	<input type="checkbox"/>	
Begin research residency	<input type="checkbox"/>	<input type="checkbox"/>	
Attend Midwest Nursing Research Society (MNRS) conference	<input type="checkbox"/>	<input type="checkbox"/>	
Submit a Final Plan of Work signed by advisor, to CON PhD Program Director before completing 40 credit hours (including transfer credits) https://dynamicforms.ngwebsolutions.com/Submit/Form/Page?form=38c60791-40c1-48a3-9e36-2436f22877eb&page=197093&section=191340&token=bXTos6zDy7Mi2N8cZUock5oog9KI%2FkO1mqSmWmje7kU%3D	<input type="checkbox"/>	<input type="checkbox"/>	
Complete annual review form with advisor by April 15 th (attach a copy of this form)	<input type="checkbox"/>	<input type="checkbox"/>	

Benchmark (Year 2: 44 – 62 credit hours)	Yes	No	Notes
Make continued progress in coursework – Update Plan of Work if changes have been made	<input type="checkbox"/>	<input type="checkbox"/>	
Work with a faculty mentor in focused research as a member of a research team as part of two semesters of Research Residency	<input type="checkbox"/>	<input type="checkbox"/>	
Resubmit individual pre-doctoral fellowship application / grant proposal / or other funding source if appropriate	<input type="checkbox"/>	<input type="checkbox"/>	
Meet with academic advisor (at least once each month)	<input type="checkbox"/>	<input type="checkbox"/>	
Continue with research residency	<input type="checkbox"/>	<input type="checkbox"/>	
Submit a Final Plan of Work signed by advisor, to CON PhD Program Director before completing 40 credit hours (including transfer credits)	<input type="checkbox"/>	<input type="checkbox"/>	
Identify qualifying exam committee members with academic advisor	<input type="checkbox"/>	<input type="checkbox"/>	

Benchmark (Year 2: 44 – 62 credit hours) continued	Yes	No	Notes
Take Qualifying Exam (≥ 50 credit hours and final Plan of Work filed with the Graduate school) <i>Register for NUR 9991 the semester Qualifying Exam is planned</i>			
Establish dissertation chair & dissertation committee members	<input type="checkbox"/>	<input type="checkbox"/>	
Apply for PhD Candidacy status	<input type="checkbox"/>	<input type="checkbox"/>	
Participate in College of Nursing or University committees	<input type="checkbox"/>	<input type="checkbox"/>	
Attend Midwest Nursing Research Society (MNRS) conference	<input type="checkbox"/>	<input type="checkbox"/>	
Attend College of Nursing Research Seminars	<input type="checkbox"/>	<input type="checkbox"/>	
Present at College of Nursing Research Day	<input type="checkbox"/>	<input type="checkbox"/>	
Submit an abstract for a presentation at a regional or national research conference (e.g. MNRS)	<input type="checkbox"/>	<input type="checkbox"/>	
Co-author or author & submit a manuscript for publication	<input type="checkbox"/>	<input type="checkbox"/>	
Complete annual review form with advisor by April 15 th (attach a copy of this form)	<input type="checkbox"/>	<input type="checkbox"/>	

Benchmark (Year 3: 63 – 91 credit hours)	Yes	No	Notes
Complete or continue with coursework - Update Plan of Work if changes were made	<input type="checkbox"/>	<input type="checkbox"/>	
Complete Teaching Residency	<input type="checkbox"/>	<input type="checkbox"/>	
Register for NUR 9992 - 9994 Dissertation credits according to Plan of Work	<input type="checkbox"/>	<input type="checkbox"/>	
Meet with dissertation advisor as often as needed	<input type="checkbox"/>	<input type="checkbox"/>	
Attend College of Nursing Research Seminars	<input type="checkbox"/>	<input type="checkbox"/>	
Present at College of Nursing Research Day	<input type="checkbox"/>	<input type="checkbox"/>	
Participate on College of Nursing or University committees	<input type="checkbox"/>	<input type="checkbox"/>	
Present at regional, national, or international research conference (e.g. MNRS)	<input type="checkbox"/>	<input type="checkbox"/>	
Co-author or author & submit a manuscript for publication	<input type="checkbox"/>	<input type="checkbox"/>	
Complete / submit proposal draft(s) for dissertation committee review	<input type="checkbox"/>	<input type="checkbox"/>	
Schedule dissertation proposal defense (must complete Research Residencies prior to defense)	<input type="checkbox"/>	<input type="checkbox"/>	
Defend dissertation proposal	<input type="checkbox"/>	<input type="checkbox"/>	
Attend bi-weekly Dissertation Colloquia upon successful completion of course work	<input type="checkbox"/>	<input type="checkbox"/>	

Benchmark (Year 3 : 63 – 91 credit hours) continued	Yes	No	Notes
Explore post-doctoral study options & apply (if career goal is to be an academic or researcher)	<input type="checkbox"/>	<input type="checkbox"/>	
Obtain IRB approval for dissertation research	<input type="checkbox"/>	<input type="checkbox"/>	
Complete annual review form with dissertation advisor by April 15 th (attach a copy of this form)	<input type="checkbox"/>	<input type="checkbox"/>	
Collect dissertation data	<input type="checkbox"/>	<input type="checkbox"/>	
Analyze dissertation data	<input type="checkbox"/>	<input type="checkbox"/>	
Write final chapters of dissertation	<input type="checkbox"/>	<input type="checkbox"/>	
Schedule dissertation defense	<input type="checkbox"/>	<input type="checkbox"/>	
Present public defense of dissertation	<input type="checkbox"/>	<input type="checkbox"/>	
EAT CAKE and CELEBRATE!	<input type="checkbox"/>	<input type="checkbox"/>	

If you are in year 4 or higher, please continue to submit the benchmarks annually by using the table for year 3 (where applicable).